



## Meeting House Inc

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47 Burns Bay Road Lane Cove

NSW 2066

Phone : (02) 9008 5549

admin@meetinghouse.org.au

www.meetinghouse.org.au

Dear Parents

Please find for your information:-

1. Preschool enrolment form. Please complete and return to the Kindergarten at 47 Burns Bay Road, Lane Cove (opposite Coles) with \$200 non-refundable deposit plus your child's birth certificate and one parent's I.D. i.e. driving licence or passport (to be copied).
2. Policy Form. Please read and note Kindergarten requirements and policies as stated in the Handbook and return signed confirmation of your acceptance of the policy excerpts provided. You are free to read the whole policy document at the Kindergarten or on our website any time.
3. Kindergarten Handbook.
4. Appessment information and permission form.
5. Permission forms for paracetamol and emergency medical and dental treatment.

Your invoice will include:-

- Total fees for the term
- Purchase of compulsory Kindergarten hat (\$10)
- Building Levy. Each family is asked to contribute \$60 per term instead of organizing and participating in major fund-raising activities.

These charges are to be paid in full by the end of the second week of term. It is important to note, if your invoice is not paid by the due date, a second invoice will be forwarded to you with a late fee of 10%.

Should you have any queries please contact me and I will assist you in any way I can.

Yours sincerely,

Kim Ng  
Kindergarten Director